





Katherine Johnson Middle School
Common Instructional Practices & Grading Philosophy

Staying Connected

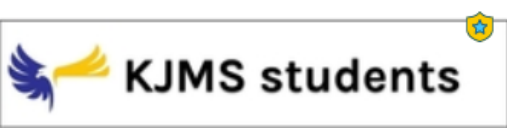
SIS StudentVUE & ParentVUE	All students check their StudentVUE on a regular basis through Teacher Advisory (4th period) on their laptops. Login with Student ID and the same password as everything else. Parents/Guardians can check grades/attendance/required forms on ParentVUE Login Request Account Activation Mobile App Info
TalkingPoints	Communication platform (text-like) for parents and teachers to connect. Easy to use and automatic translation into home language. Flyer Video
Email	You can find your teacher's email on their Schoology page. Please make sure you are using the teacher's @fcps.edu email. Do not use their @fcpschools.net email.

Schoology

All Schoology Courses will have these folders:

<ul style="list-style-type: none"> >  Class/Teacher Information <small>Any information about the course/class and how to contact me. Also included in this folder is information for parents on how to navigate Schoology.</small> <hr/> >  Course Resources <small>Any resource that is to be used throughout the course (Eg, Online Textbook).</small> <hr/> >  Current Lessons/Units <small>Current units/lessons that we are working on.</small> <hr/> >  Previous Lessons/Units <small>These are the lessons we have completed.</small> 	<p>Parent & Guardian Schoology access does not allow Google access.</p> <p>Teachers frequently post their daily learning targets and homework on a Google slide along with the lesson.</p> <p>Students have access to the slides and can show parents the learning targets, homework, and key learning from the lesson.</p>
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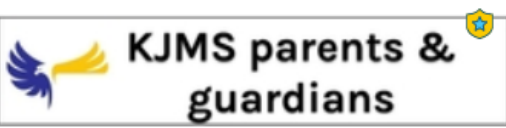
KJMS All Students Course



KJMS students

All Students
 Johnson Middle School
 Johnson Middle School

KJMS Parents and Guardians Course



KJMS parents & guardians

All Parents/Guardians
 Johnson Middle School
 Johnson Middle School

Attendance

Make daily attendance a priority. Classwork does not “go away.”

Students are responsible for making up the work that they missed. Students should look at Schoology, talk to their teachers, and complete any missing work. Missed assessments will need to be completed outside of class.

Parents & Guardians can make the school aware of an absence by submitting an online attendance form at <https://johnsonms.fcps.edu/about/attendance-form> or by calling our attendance line at 703-934-2424.

General School Supplies

Students are expected to come to class prepared with any assigned work and the following materials every day:

- CHARGED laptop with charging cable with **plug-in headphones** that work with our computers. **Damaged or lost laptops and charging cords will be replaced or repaired at student expense.**
 - Laptop: \$481.00
 - Charging Cord: \$23.00
- Pencil pouch with team-required supplies. (PENCILS, Color pencils, highlighters, erasers, etc.)
- A book to read throughout the school day.
- A paper or online time-management tool (paper agenda, Schoology Calendar will include class events and assignment due dates, Student Google Account Calendar)
- ★ This list will get you ready for a great start to the school year. Some teachers may have course specific class supplies that they will share during the first week of school.

Grading Philosophy

FCPS is committed to being a responsive, caring, and inclusive culture where all feel valued, supported and hopeful. Research tells us that a sense of hope and a sense of belonging are important to student learning. Katherine Johnson Middle School is committed to consistent school-wide grading practices where grades are an accurate reflection of student learning. Our goal is student mastery of content. We realize that not all students will achieve mastery at the same time and therefore we provide additional time, intervention and second chance assessments. KJMS teachers separate achievement and work habits, provide additional instructional time (Learning Seminar and After School Hours) and multiple opportunities for students to demonstrate proficiency.

FCPS believes that as students progress in age and grade level, there is an increased responsibility for each student to actively communicate with parents/guardians and teachers regarding academic progress and/or concerns.

Gradebook

<p><u>Rolling Gradebook</u></p>	<p>A rolling gradebook is a cumulative document that determines a final grade by the combination of all assignments and assessments throughout the year. Consider the grades posted at the end of each traditional quarter as a snapshot of a student's current progress in the course.</p> <p>With our school's retake & redo opportunities and late work policies, we believe that the rolling gradebook supports student mastery without tying learning to a nine-week (quarterly) calendar.</p> <p>KJMS practices grade replacement - allowing later assessment scores to replace the scores from earlier assessments on the same standards.</p>
<p><u>Grading Scale</u></p>	<p>KJMS Follows the FCPS Grading Scale.</p>
<p>Category Weighting</p>	<p>Summative: Culminating assessments that measure mastery of standards. Assignments in this category would be eligible for reassessment. This category will constitute 70% of the grade.</p> <p>Formative: Assessments that provide students with feedback towards mastery of standards and smaller assignments that allow students to practice content and skills. Formative assessments allow students to understand areas to target for improvement. This category will constitute 30% of the grade. Of the 30% in this category, up to 10% may be counted toward homework. Assignments in this category would not be eligible for reassessment.</p>
<p>Minimum Number of Grades</p>	<p>Although KJMS uses the Rolling Gradebook, you will receive an update on "quarterly" grades from FCPS approximately every nine weeks. Within those nine weeks, students should have at least 7 grades in the gradebook. The maximum percentage of any assignment may not exceed 35% of the total grade.</p>
<p>Formative Assessments Expectations</p>	<p>Formative assessment tasks must be submitted on the due date. <i>SOME work is better than NO work.</i></p> <p>The original mark in the gradebook will reflect the work turned in on the due date.</p> <p>If an assignment is not turned in the teacher will mark as NHI =Not Handed In. Late work may be deducted by up to 10% and must be turned in within two weeks of the original due date.</p>

	Late work and missing assessments not turned in after multiple opportunities and parent communication will maintain a mark of NHI.
NHI & Reasonable Attempts for Formative Assignments	<p>If nothing is turned in on the due date, "NHI" (not handed in) will be recorded in SIS.</p> <p>Students who make a reasonable attempt at completing an assignment will receive a minimum of a 50%. A "reasonable attempt" occurs when a student submits an assignment with some evidence that an attempt was made to demonstrate knowledge.</p>
NHI & Reasonable Attempts for Summative Assignments	If a student has been given multiple opportunities to complete work and has not done so, and the parent/guardian has been contacted concerning the missing assignment, and the student does not make a "reasonable attempt" to show evidence of their learning, a NHI will be maintained in the gradebook.
Corrective Action for Second Chance Summative Assessments	If you desire to earn a higher grade on a Summative Assessment you will be given an opportunity to complete <i>corrective action</i> <u>and</u> take a second assessment to demonstrate proficiency. The higher of the two grades will be recorded in the grade book. The lower of the two scores will be recorded in the notes section in SIS. Corrective action may take the form of test corrections, revision of work, or review activities, and must be completed after school within two weeks of receiving a major assessment grade.
Grading Turnaround Time	<p>Work turned in on time will generally be graded within 7 school days. Students/parents may see posted grades in the electronic gradebook (SIS StudentVue/ParentVue) following an assignment deadline or assessment (Secondary Grading & Reporting). The seven day time table will <i>not apply</i> to work turned in after the original due date, that may be graded and recorded within 10 days of teacher notification via email that the work has been completed and turned in. You will know the work has been graded when the NHI is replaced with a score.</p> <p>Assessments such as projects and multi-paragraph/multi-page writing may take longer than 7 days for meaningful feedback and entry in SIS.</p>
How might I support my student if they are not finding success?	<ul style="list-style-type: none"> ★ Communicate with your child's teacher throughout the year. ★ If you need further support, please contact your child's counselor and ask for a team meeting. This is a conference with classroom teachers, the assigned counselor and administrator and parent/guardians to create a plan to support students. Students are also invited to attend the meetings upon parent request. ★ Conferences are encouraged for academic and non-academic related concerns.

