





**Katherine Johnson Middle School**  
**Common Instructional Practices & Grading Philosophy**

**Staying Connected**

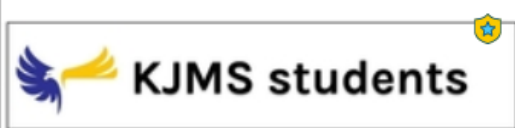
<b>SIS StudentVUE &amp; ParentVUE</b>	<p>All students check their StudentVUE on a regular basis through Teacher Advisory (4th period) on their laptops. Login with Student ID and the same password as everything else. Parents/Guardians can check grades/attendance/required forms on ParentVUE</p> <p><a href="#">Login</a>   <a href="#">Request Account Activation</a>   <a href="#">Mobile App Info</a></p>
<b>TalkingPoints</b>	<p>Communication platform (text-like) for parents and teachers to connect. Easy to use and automatic translation into home language.</p> <p><a href="#">Flyer</a>   <a href="#">Video</a></p>
<b>Email</b>	<p>You can find your teacher's email on their Schoology page. Please make sure you are using the teacher's <b>@fcps.edu</b> email - not their @fcpschools.net</p>

**Schoology**

All Schoology Courses will have these folders:

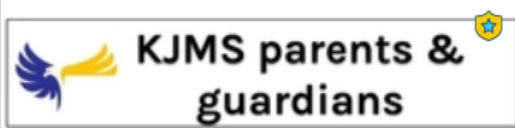
<ul style="list-style-type: none"> <li>&gt;  <b>Class/Teacher Information</b> Any information about the course/class and how to contact me. Also included in this folder is information for parents on how to navigate Schoology.</li> <hr/> <li>&gt;  <b>Course Resources</b> Any resource that is to be used throughout the course (Eg. Online Textbook).</li> <hr/> <li>&gt;  <b>Current Lessons/Units</b> Current units/lessons that we are working on.</li> <hr/> <li>&gt;  <b>Previous Lessons/Units</b> These are the lessons we have completed.</li> </ul>	<p>Parent &amp; Guardian Schoology access does not allow Google access.</p> <p>Teachers frequently post their daily learning targets and homework on a Google slide along with the lesson.</p> <p>Students have access to the slides and can show parents the learning targets, homework, and key learning from the lesson.</p>
---	---

**KJMS All Students Course**



**All Students**  
 Johnson Middle School  
 Johnson Middle School

**KJMS Parents and Guardians Course**



**All Parents/Guardians**  
 Johnson Middle School  
 Johnson Middle School

## Attendance

### [KJMS Attendance Procedures](#)

Make daily attendance a priority. Classwork does not “go away.”

Students are responsible for making up the work that they missed. Students should look at Schoology, talk to their teachers, and complete any missing work. Missed assessments will need to be completed outside of class.

Parents & Guardians can make the school aware of an absence by submitting an online attendance form at <https://johnsonms.fcps.edu/about/attendance-form> or by calling our attendance line at 703-934-2424.

For more information on the

### Absentee Make-Up Work

Students are expected to check Schoology for daily lessons. Students have two weeks from their absence return date to make up work.

## School Supplies

Students are expected to come to class prepared with any assigned work and the following materials every day:

- CHARGED laptop with charging cable with **plug-in headphones** that work with our computers. **Damaged or lost laptops and charging cords will be replaced or repaired at student expense.**
  - Laptop: \$481.00
  - Charging Cord: \$23.00
- Pencil pouch with team-required supplies. (PENCILS, Color pencils, highlighters, erasers, etc.)
- A book to read throughout the school day and during STARS - Students & Teachers are Reading Silently.
- A paper or online time-management tool (paper agenda, Schoology Calendar will include class events and assignment due dates, Student Google Account Calendar)
- ★ This list will get you ready for a great start to the school year. Some teachers may have course specific class supplies that they will share during the first week of school.

## Honor Code

I pledge that I will work independently and neither give nor receive help from other people or online content generators to complete my school tasks. (Independent Tasks)

I pledge that I will do my best to contribute, collaborate, and communicate to complete our team's tasks. (Collaborative Tasks)

## Grading Philosophy

FCPS is committed to being a responsive, caring, and inclusive culture where all feel valued, supported and hopeful. Research tells us that a sense of hope and a sense of belonging are important to student learning. Katherine Johnson Middle School is committed to consistent school-wide grading practices where grades are an accurate reflection of student learning. KJMS teachers separate achievement and work habits, provide additional instructional time (Learning Seminar and After School Hours) and multiple opportunities for students to demonstrate proficiency.

## Rolling Gradebook

### [Rolling Gradebook](#)

A rolling gradebook is a cumulative document that determines a final grade by the combination of all assignments and assessments throughout the year. Consider the grades posted at the end of each traditional quarter as a snapshot of a student's current progress in the course.

With our school's retake & redo opportunities and late work policies, we believe that the rolling gradebook supports student mastery without tying learning to a nine-week (quarterly) calendar.

KJMS practices grade replacement -allowing later assessment scores to replace the scores from earlier assessments on the same standards.

### [Grading Scale](#)

KJMS Follows the FCPS Grading Scale.

## Assessments (90%) & Assignments (10%)

### Gradebook Setup

#### **Assessments are 90% of the Grade**

Skill Assessments may include, but are not limited to, In-class activities, quizzes, summary, unit tests, and projects. Students may be given a "second chance" assessment to replace the original assessment mark after completing a Corrective Action Task. Second chance assessments should be **scheduled** with your teacher within **one week of the original due/assessment date**. Students should ensure all assessments from each quarter are completed and turned in by the EOQ date to receive more than 50%.

#### **Practice is 10% of the Grade**

Practice work may include, quick checks (exit tickets), reading, and short practice skill assignments.

- Practice work not handed in will receive an NHI =Not Handed In (50%), as a placeholder, until the work is turned in - within two-weeks of the due date.

	<p>❑ To get the maximum benefit late assignments must be turned in within the <b>two-week period from the original due date</b> or the 50%/NHI will remain in the gradebook. Due dates should be easily found on Schoology.</p>
<p>Assessment Expectations</p>	<p>Skill assessment tasks <b>must be</b> submitted on the due date. <i>SOME work is better than NO work.</i></p> <p>The original mark in the gradebook will reflect the work turned in on the due date.</p> <p>If an assignment is not turned in the teacher will mark as NHI =Not Handed In (50%)</p> <p>Late work may be deducted by up to 10% and must be turned in by the Last Chance Turn in Date.</p> <p>Late work and missing assessments not turned in after multiple opportunities and parent communication will maintain a mark of NHI after the Last Chance Turn in Date.</p>
<p>Corrective Action Tasks</p>	<p>If you desire to earn a higher grade on a major assessment/project you will be given an opportunity to complete <i>corrective action</i> after school <u>and</u> take a second assessment/assignment to demonstrate proficiency. The higher of the two grades will be recorded in the grade book. Corrective action may take the form of test corrections, revision of work, or review activities, and must be completed after school within two weeks of receiving a major assessment grade.</p>
<p>Grading Turnaround Time</p>	<p>Work turned in on time will generally be graded within 7 school days. Students/parents may see posted grades in the electronic gradebook (SIS StudentVue/ParentVue) following an assignment deadline or assessment (Secondary Grading &amp; Reporting). The seven day time table will <i>not apply</i> to work turned in after the original due date, that may be graded and recorded within 10 days of teacher notification via email that the work has been completed and turned in. You will know the work has been graded when the NHI is replaced with a score.</p> <p>Assessments such as projects and multi-paragraph/multi-page writing may take longer than 7 days for meaningful feedback and entry in SIS.</p>